

The New England Consortium of Clinical Educators presents...

The APTA Credentialed Clinical Instructor Program (CCIP)

**Springfield College
Springfield, MA 01109**

**Saturday/Sunday
October 21 & 22, 2017**

This program is recognized and approved by the Board of Directors of the American Physical Therapy Association (APTA) as a Credentialed Clinical Instructor Program (CCIP). It is jointly sponsored by the APTA, New England Consortium of Clinical Educators (NECCE) and the New England PTA Consortium (NEPTAC). The program was developed through a grant funded by the APTA under the direction of principal investigator Michael J. Emery, Ed.D, PT, co-investigators Nancy Peatman, PT, M.Ed and Lynn Foord, MSPT, M.Ed and with materials used by the New England Consortium of Academic Coordinators of Clinical Education, Inc. It takes 16 hours for PTs and PTAs to complete the entire program.

The program addresses issues of planning and preparing for physical therapy students during their clinical education experiences; developing learning experiences and supporting on-going learning through questioning and effective feedback. Skills of evaluation are discussed, as well as the identification and management of students with exceptional situations. The program closes with a brief look at legal implications for clinical educators, including issues presented by ADA legislation.

The "Assessment Center" provides each participant with the opportunity to apply information from the program in simulated situations. Successful completion of each of the six stations in the Assessment Center results in the awarding of APTA CI Credentialing. **It is essential for each participant to complete the Assessment Center in its entirety (six sections).**

The course and Assessment Center will be useful for both new and experienced physical therapist and physical therapist assistant educators involved with clinical education. While the information presented covers the basic skills for clinical instructors, the interactive tasks and large and small group discussions will be of benefit even to experienced educators.

Note: All participants must attend each day in its entirety in order to complete the Assessment Center and be eligible for certification.

Expanded Opportunity for Non-PT/ PTA Clinical Educators

The APTA provides an expanded opportunity for clinical educators **outside of Physical Therapy** to complete the Credentialed Clinical Instructor Program. However, if you are from another discipline, you are **neither eligible nor permitted** to take the Credentialing (Assessment Center) component of the program. Upon successful completion of the program, you will receive a certificate of completion for **1.2 CEUs**. A CI Credential cannot be awarded because you are not eligible to take the Assessment Center.

To participate in the didactic portion of the Program, you must have a current license, registration or certification in your discipline and a minimum of one year of clinical or comparable experience. In addition, you must complete the Participant Dossier attesting to clinical competence within your discipline and in accordance with state laws and regulations, as authorized by your direct supervisor.

Registration Fee

	**Corporate Rates (# persons from the same facility):
→ APTA Members	\$170.00
	* 5 – 9 persons = 10% off each registration fee
→ Non-APTA Members	\$260.00
	* 10-14 persons = 15% off each registration fee
→ Other Disciplines (non PT/PTA)	\$300.00
	* >15 persons = 20% off each registration fee

Fee includes continental breakfast on both days plus all handout materials (Lunch is on your own)

Deadline for Registration: Monday, September 18, 2017

Registration Process

The following **Registration Materials** must be received **by the deadline** to assure that you receive necessary course materials:

- _____ **Participant Dossier*** (link to dossier available at www.necce.org → Courses or by emailing knowakowski@springfieldcollege.edu)
- _____ **Agreement of Participation** (see next page)
- _____ Copy of **Current PT or PTA License**
- _____ Copy of **APTA Membership card** (as applicable to receive member discount)
- _____ **Check payable to:**
The New England Consortium of Clinical Educators

E-mail the **Participant Dossier*** to knowakowski@springfieldcollege.edu

Mail remaining **Registration Materials** to:

Kimberly Nowakowski, PT, DPT, GCS
 Department of Physical Therapy
 Springfield College
 263 Alden Street
 Springfield, MA 01109

***Please note:** APTA will only accept **electronic** copies of the Participant Dossier for registration, credentialing and CEU certificates.

Cancellation/course refund policy: Individuals must cancel their CCIP registration and request a refund 72 hours prior to the start date of the course and the CI course manual must be returned to APTA. The refund amount will be equivalent to the APTA portion of the registration fee only. Refund amounts less than \$90.00 will be issued in the form of a credit voucher, applicable towards the purchase of any product from the APTA store or toward registration fees for courses or conferences. Credit vouchers will expire 6 months after the date of issue.

Workshop Agenda

Saturday, October 21, 2017	
8:00	Registration
8:30	Section 1: The Clinician as Clinical Educator
10:30	BREAK
10:45	Section 2: Readiness to Learn
12:30	LUNCH (on your own)
1:15	Section 3: Facilitating Learning in the Clinical Environment
3:15	BREAK
3:30	Orientation to Assessment Center
3:45	Assessment Center: Station 1
4:15	Assessment Center: Station 2
5:00	ADJOURN

Sunday, October 22, 2017	
7:30	Check -In
8:00	Section 4: Performance Assessment
10:00	BREAK
10:15	Section 5: Legal Issues in Clinical Education
12:15	LUNCH (on your own)
1:00	Section 6: Managing the Exceptional Student
3:00	Assessment Center
5:00	Scoring of Assessment Center
5:30	ADJOURN

AGREEMENT OF PARTICIPATION

APTA CREDENTIALLED CLINICAL INSTRUCTOR PROGRAM

The Credentialed Clinical Instructor Program is being offered by the **New England Consortium of Clinical Educators**. Successful completion of the program and its Assessment Center for physical therapists and physical therapist assistants will result in the awarding of Clinical Instructor Credentialing and 1.6 CEU/16 contact hours* (please note difference if from OH or NV) from the American Physical Therapy Association.

****Please note: Licensees should verify with their [state licensing board](#) for acceptance of continuing education units by reviewing the relevant state practice act and/or administrative code.***

To be eligible for credentialing, the participant must:

1. Electronically submit a **completed** Participant Dossier.
2. Mail **signed** Agreement of Participation, copy of a **current license/registration/certification** to practice, and appropriate **Registration fee prior** to beginning the program.
3. Attend **each session** of the program in its entirety and participate in all program activities.
4. **Successfully complete** each portion of the Assessment Center if a physical therapist or physical therapist assistant.

NOTE: If any part of the program is missed, the participant must repeat the entire program to be eligible for CI Credentialing.

Only participants who have completed all program sessions will be permitted to sit for the Assessment Center when completing this program (physical therapists and physical therapist assistants only).

A participant who does not satisfactorily complete the Assessment Center or fails to attend the entire didactic curriculum as part of the program will be notified by the Credentialed Clinical Trainer that he/she has not met the competencies required and is not being recommended for APTA Clinical Instructor credentialing.

Should a participant need to request a refund, he or she must do so within 72 hours prior to the date of the beginning of the course. The refund amount will be equivalent to the APTA portion of the registration fee only.

I have read and understand the above policies and agree to abide by the conditions as stated.

Participant Name (please print)

Participant Signature

Date